

# RMOHC

## R. Michael O'Hanlan Consulting

Do you know the deadline for filing your 1099's is coming up in less than 2 weeks?

If you need to send out one or a couple of 1099's, and don't want to spring for ~\$40 for a package from your office supply store, here are the forms.

1. The 1099 needs to go to the individual who gets one. You will see there are 3 forms:

- 1) To the IRS (in red),
- 2a) To the State (via the individual's return),
- 2b) To the Individual (for their own return), and
- 3) To you (for your records)

<https://www.irs.gov/pub/irs-pdf/f1099msc.pdf>

2. The 1096 needs to go to the IRS. It totals/summarizes all the 1099's you are sending out. The instructions are pretty straight forward.

<https://www.irs.gov/pub/irs-pdf/f1096.pdf>

NB: Make sure you make a copy of the 1096 before you send it in for your records.

Send in the **RED** copy of the **1096** and include the **RED** copies of all the **1099**'s.

DEADLINE: **POSTMARKED January 31, 2019** (2 weeks from today)

If you have any questions, please feel free to contact me.

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RMOHC is a small accounting firm in the Washington, DC area that works with a variety of customers locally, and remotely. It strives to empower small to medium sized businesses to keep compliant, GAAP accounting using a variety of accounting methods. The ultimate goal is to provide all clients with financial peace of mind so they focus on their business and not on its accounting.